

Galilee Evangelical Lutheran Church
Minutes of Church Council Meeting
June 9, 2011

Attendance:

Council members present: Pastor Ralph Baumgartner, Karen Groebner, Steve Groebner, Lorrie Hayne, Joan Jarombek, and Carl Nelson.

Council members absent: Paula Brown, Mary Lanoux, Elaine Mundt, Ron Peterson, Dan Simundson and Abe Watson.

Vice-President Joan Jarombek called the meeting to order at 7:00 p.m.

Minutes of the May 12, 2011 Council Meeting:

The Minutes of the May council meeting were not distributed to the council members. Accordingly, approval of those minutes was tabled until the next meeting.

Pastor's Report:

Pastor Ralph provided a report on his activities for the month of May. A copy of his report is attached as Exhibit A. Some of the highlights include: up to six people may be baptized at Galilee over the summer, including Autumn Taylor on June 19th; and, plans for the Congregational Retreat are being made for July 8th through the 10th. Ralph encouraged all to make an attempt to attend the Retreat.

Financial Secretary's Report:

In Mary's absence, Steve presented the Financial Secretary's Report for the month of May 2011. Regular offering for the month was approximately \$600 below the pledged amount while the loose and unpledged giving was nearly \$1,000 above budgeted levels. During May we also received \$2,800 in Thrivent Choice Giving and a \$3,000 designated gift for the long-term maintenance fund. For the year-to-date period, the regular offering is approximately \$500 over pledged amounts while the loose offering is about \$1,500 below the budget.

Treasurer's Report:

Steve presented the Treasurer's Report for May 2011. For the month, general fund income exceeded expenses by \$1,870. For the year-to date period, income exceeded expenses by nearly \$1,300. Steve explained all variances from budgeted amounts and reviewed the designated fund balances.

Upon motion by Karen and a second by Lorrie, the council approved the Financial Secretary's Report and the Treasurer's Report.

Old Business: None

New Business:

Roof Repairs and Furnace Replacement: The contract for the roof replacement has been signed and, if the weather cooperates, the contractor hopes to complete the project by the end of June. The Property Committee also provided a report to the council that one of the upper level furnaces (which has been in service for 30 years) needs to be replaced. Inspections revealed some damage to the heat exchanger which could potentially result in carbon monoxide emissions. The Property Committee received two bids for the replacement of the furnace, one from Kath Brothers for \$2,997 and another from Standard Heating for \$3,122. The Property Committee recommended the council approve accepting the bid from Kath Brothers.

The council then discussed the financing for these projects. At its May meeting, the council approved accepting a non-interest bearing loan from a congregational member to finance the \$7,100 cost of the roof repair. Galilee also owes this same member \$2,779 from the 2007 Capital Loan and the lender requested that the 2007 loan be retired at this time. As of May 31, there was a designated balance of \$5,975 in the long-term maintenance fund. The council also discussed the need to conduct a capital fund drive to repay the new roof loan and to maintain an adequate long-term maintenance fund.

Carl moved, and Lorrie seconded, (i) that the balance in the long-term maintenance fund be used to repay the 2007 capital loan (\$2,779) and the cost of the new furnace (\$2,997); (ii) the bid from Kath Brothers for the replacement of the furnace be accepted; and, (iii) that the Stewardship Committee initiate a capital fund drive beginning in the fall of 2011 to repay the roof loan and replenish the long-term maintenance fund. The motion was unanimously approved by the council.

Secretary Job Description: The council reviewed the latest version of the secretary job description. Ralph indicated the number of hours has been increased from 12 per week to 15 per week as the new secretary will also prepare the Voice each month. The council discussed the fact that more than 15 hours may be necessary at first until the new secretary learns her/his responsibilities. Upon a motion by Steve and a second by Joan, the council approved the job description. Ralph said the search will begin soon.

GLOW Out Planning: Ralph mentioned that planning for the GLOW Out on July 29th has started. The GLOW Committee hopes to attract over 200 people to the event. Ralph encouraged all of the council members to help with the event if they are available.

Next Council Meeting: There will be no council meeting during the month of July.

Coming Schedule:

Communion assistants are as follows:

June 12	Paula
June 19	Karen
June 26	Steve
July 3	Karen and Steve
July 10	Joan
July 17	Abe
July 24	Carl
July 31	Dan
August 7	Elaine and Mary
August 14	Joan

The next council meeting will be at 7:00 p.m. on August 11.

Upon motion by Karen which was seconded by Steve, the council approved adjournment at approximately 8:05 p.m.

Respectfully Submitted,

Carl Nelson
Secretary

EXHIBIT A

Pastor's Report June 9, 2011

Congregational updates:

1. **Orientation for baptism.** There are at least two baptisms that will happen at Galilee this summer, and there is a potential of an additional four. The orientation will be this Saturday, June 11th, from 11:00 am to 2:00 pm. All of this is the fruit of our patient outreach to the neighborhood around the church, especially through GLOW.
2. **Wellness Ministry.** The Wellness Ministry Team was present for prayer with individuals before the service on June 5th, and at least two individuals came for that. In addition, Joyce and Mary are already taking appointments for Healing Touch.
3. **GLOW.** GLOW will resume June 15th and continue on Wednesdays through June 29th.
4. **Men's Retreat.** Nine men from the congregation went on retreat at Bay Lake Camp, June 3rd – 5th. We had a great time together.
5. **Congregational Retreat.** We are taking reservations for the Congregational Retreat, Friday, July 8th through Sunday, July 10th at Bay Lake Camp near Garrison, Minn. It is a wonderful setting, and we can look forward to having lots of fun in God's beautiful creation.

Action items:

1. **Job description for church office administrator (secretary).** See my third draft of this job description. I am grateful to many of you for your helpful feedback that contributed to revising this document. I believe that we are ready to make this available to potential candidates for this position.

Information items:

1. **Continuing education.** I went to the Festival of Homiletics (Preaching) May 16th through May 20th. It was a most interesting and stimulating experience for me. I am grateful that Galilee makes it possible for their pastor to avail himself of continuing education.
2. **Vacation.** June 20th through 26th (incl. Sunday the 26th); August 5th through 26th (incl. Sundays the 7th, 14th, and 21st). I have supply pastors lined up for all of the Sundays that I will be gone, as well as back up pastors for emergencies.